

# The Annual Quality Assurance Report (AQAR) of the IQAC

## 1. Details of the Institution

1.1 Name of the Institution

Dayanand Arya Kanya Mahavidyalaya

1.2 Address Line 1

Near Janta Hospital

Address Line 2

Jaripatka

City/Town

Nagpur

State

Maharashtra

Pin Code

400014

Institution e-mail address

[aryawani.ngp@gmail.com](mailto:aryawani.ngp@gmail.com)

Contact Nos.

0712-2633233/2631353

Name of the Head of the Institution:

Dr. Vandana Khushalani

Tel. No. with STD Code:

0712-2633233 / 2631353

Mobile:

9373282064

Name of the IQAC Co-ordinator:

Mrs Parineeta Harkare

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOCGN 18879)

1.4 NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	<input type="text"/>	28/02/2005	5 years
2	2 <sup>nd</sup> Cycle	B+	2.70	30/11/11	20/11/16
3	3 <sup>rd</sup> Cycle	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	4 <sup>th</sup> Cycle	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)

- iii. AQAR 2011-2012 \_\_\_\_\_ 02/05/2012 \_\_\_\_\_ (DD/MM/YYYY)  
 iv. AQAR 2012-2013 \_\_\_\_\_ 24/12/2013 \_\_\_\_\_ (DD/MM/YYYY)  
 v. AQAR 2013-2014 \_\_\_\_\_ 30/04/2014 \_\_\_\_\_ (DD/MM/YYYY)  
 vi. AQAR 2014-2015 \_\_\_\_\_ 13/10/2015 \_\_\_\_\_ (DD/MM/YYYY)

#### 1.10 Institutional Status

University                      State  Central  Deemed  Private

Affiliated College              Yes  No

Constituent College            Yes  No

Autonomous college of UGC    Yes  No

Regulatory Agency approved Institution    Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education  Men  Women

                                  Urban  Rural  Tribal

Financial Status            Grant-in-aid  UGC 2(f)  UGC 12B

                                  Grant-in-aid + Self Financing  Totally Self-financing

#### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)             

1.12 Name of the Affiliating University (*for the Colleges*)     

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-
UGC-COP Programmes	✓		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	05
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	02
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	Nil
2.8 No. of other External Experts	01
2.9 Total No. of members	14

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Suggestion given for improvement of infrastructures which were implemented.
2. Initiated collaboration with local and national organisation.
3. Research committee formed to promote research culture.
4. Conference, Seminars and Workshops attended, papers published in journals souvenirs by faculty.
5. Visits & study tours Demonstration arranged.
6. Technical awareness created & used.
7. Library facilities upgraded.
8. Regular guidance sought from experts from different arenas.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*Annexure - I

<b>Plan of Action</b>	<b>Achievements</b>
IQAC meetings	Meetings were held as planned and important matters discussed. Academic Calendar chalked out.
Proposal of Conference will be sent	In Progress
Academic calendar chalked	New Academic Calender implemented
Teaching Plan	Teaching plan prepared for First and Second Session and implemented
7 day Orientation program for students	For fresher's 7 day orientation is given where students get opportunity to get acquainted with the subject selected and also about the functioning of the college
Career Oriented Programs	UGC Sponsored courses conducted
Bridge Courses	To develop skills and gain knowledge bridge courses are conducted
Research Journal	Two annual and one bi-annual research journals with ISSN /ISBN numbers are published

2.16 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

Plan of Action by IQAC/Outcome

Plan of Action	Achievement
1)Quarterly IQAC meeting are held with management	Important matters discussed like conducting conference, and preparing & sending proposal in progress
2) Infrastructural up gradation of office, Principal room and toilets	Office , Principals Room and toilets renovated
3) Upgradation of Home Economics department	Up gradation of electrical sewing machine ,dish washer ,washing machine ,air frier purchased
4) Utilisation of IQAC fund	Printer purchased
5) Up gradation of library	Work in progress
6) Results , Attendance, Discipline	Strict action taken to improve Results , Attendance, Discipline

## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-			-
PG	02	-	-	-
UG	03	-	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	02	-	-	-
Others	-	-	-	03
<b>Total</b>	<b>07</b>		<b>02</b>	<b>03</b>
Interdisciplinary	04	-	-	-
Innovative				

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	Nil
Annual	03

#### 1.3 Feedback from stakeholders\* (On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

At University level

- 1) At RTMN University level syllabus is revised.
- 2) Board of studies members and Head of the department of various colleges are appointed by university to design & revise the syllabus.
- 3) The copy of revised syllabus is sent to the affiliated colleges of the university, this revised syllabus is then followed by respective colleges.
- 4) Workshops are held in various colleges for discussion on syllabus, faculty attend the workshop.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	10	8	-	-

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	Nil	08	Nil	-	-	08	Nil	26	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

06

02

06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	20	17
Presented papers	02	20	18
Resource Persons	-	08	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in class and database in library.
- Power Point Presentations, Smart class, Teaching modules.
- Information Videos Interactive learning facilities and learning sources .

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Annual Semester Exam of RTMNU  
Test Exam & Home Exam  
conducted

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

-

-

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	327	31%	8	64	7	33.77%
B Com	400	23%	13	92	16	34.47%
BCCA	42	16%	7	16	-	57.5%
MA(Hindi)	20	-	-	-	-	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

<ol style="list-style-type: none"> <li>1) Regular interaction with staff for maximum use of teaching &amp; modules.</li> <li>2) Feedback from students regarding new techniques of teaching implemented.</li> <li>3) Feedback from staff about ongoing learning process.</li> <li>4) Instructions for necessary amendments given.</li> <li>5) Regular attendance register maintained.</li> <li>6) Class test, college examination taken results are evaluated.</li> </ol>
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2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	Nil
HRD Programmes	Nil
Orientation Programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	04
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	Nil	Nil	08
Technical Staff	-	Nil	Nil	04

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Minor Research programmes ongoing (UGC)
2. Ph.D ongoing
3. Journals published
4. Books published
5. Conference Proposals sent.
6. Research committee monitors progress of research work.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	08	06	-	-
Outlay in Rs. Lakhs	43500	48400	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	04	-
Non-Peer Review Journals	Nil	Nil	-
e-Journals	Nil	Nil	-
Conference proceedings	07	26	-

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil

Sponsoring agencies	Nil	Nil	Nil	Nil	Nil
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3.11 No. of conferences

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

Nil

National

05

Any other

08

3.14 No. of linkages created during this year

Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency

Nil

From Management of University/College

Nil

Total

Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

04

04

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events :

University level

150

State level

-

National level

-

International level

-

3.22 No. of students participated in NCC events ?

-

-

3.23 No. of Awards won in NSS:

	University level		State level
	National level	-	International level
			-

3.24 No. of Awards won in NCC:

	University level		State level
	National level	-	International level
			-

3.25 No. of Extension activities organized

University forum	X	College forum	04
NCC	✓	NSS	05
		Any other	X

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1) Tree plantation drive.
- 2) Blood test & Haemoglobin test conducted under health cell.
- 3) Camp for awareness regarding diseases of the Brain.
- 4) Awareness comp for breast cancer.
- 5) Swachta Abhiyaan.
- 6) Eye check up camp
- 7) Blood donation camp.
- 8) Dental check-up camp.
- 9) Rallies participation AIDS awareness rally, save girl child, National integration day, Rally except.
- 10) Relief funds for National calamities – Flood earthquake etc.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.67 Acre	Nil	Nil	067
Class rooms	22	Nil	Nil	22
Laboratories	03	Nil	-	03
Seminar Halls	03	Nil	-	03
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	05	College Mgt.	05
Value of the equipment purchased during the year (Rs. in Lakhs)	2,19,590/-	-	College Mgt.	-
Office Renovation	-	-	College Mgt.	01
Principal Room Renovation	01	Renovated	College Mgt.	01
Toilet Renovation	03	Renovated	College Mgt.	03

#### 4.2 Computerization of administration and library

- Computerised office by using Masters Software
- On line admission, results.
- Computerised Library by using Libman Software
- Multilingual software
- Bar coding of Books.

#### 4.3 Library services:

	Existing	Newly added	Total
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	No.	Value	No.	Value	No.	Value
Text Books	5681	156121	220	65665	5901	221786
Reference Books	6648	235000	130	51864	6778	286864
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	158	10554	04	600	162	11154
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	72	02	-	-	-	-	-	-
Added	02	-	-	-	-	-	-	-
Total	74	02	-	-	-	-	-	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1) Computer training provided and internet access available.
2) MS-CIT training made compulsory for teachers & students.
3) Knowledge regarding software imparted and students are trained in use of softwares.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	1,900
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	18,000
iv) Others	Nil
<b>Total :</b>	<b>37,000</b>

### Criterion – V

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1) College library provides Question Bank Facilities which is helpful for students to prepare themselves for their exams.
- 2) Lectures arranged on Net, Set & other competitive exams for students to provide information.
- 3) Prospectus, Pamphlets made available.
- 4) Financial aid to poor.
- 5) Canteen facility provided.
- 6) Palak Sangh activities.

### 5.2 Efforts made by the institution for tracking the progression

Alumni Association exists in the college for tracking student progress

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
798	30	-	-

### (b) No. of students outside the state

Nil

### (c) No. of international students

Men		Women	
No	%	NO	%
Nil			

Last Year (2014-2015)						This Year (2015 – 2016)						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Other	Physically Challenged	Total
356	317	22	152	Nil	922	279	289	20	168	72	-	828

Demand ratio  Dropout %

### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- 1) Counselling program for banking defence and media based profession.
- 2) Digital India week organised.
- 3) Students participated in entrepreneurship development programme.
- 4) Students attended youth empowerment Summit .
- 5) Students attended Management Seminar on Mumbai Dabbawala.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

Womens Cell – Under the cell lectures arranged on female foeticide, Pre marriage counselling, gender discrimination. Eve drawing, Demonstration of martial.

Arts. Health cell organises activities to create awareness about health and hygiene  
Sanitary Napkin Vending machine installed.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level

No. of students participated in cultural events

State/ University level

100

National level

-

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

-

National level

-

International level

-

Cultural: State/ University level

Nil

National level

Nil

International level

Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	549	1963575/-
Financial support from other sources	10	22000/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level

-

National level

-

International level

-

Exhibition: State/ University level

-

National level

-

International level

-

5.12 No. of social initiatives undertaken by the students

01

Exhibition of college level organised

5.13 Major grievances of students (if any) redressed:

- 1) Water cooler installed
- 2) Toilet renovated
- 3) 1 new toilet constructed

## Criterion – VI

### **6. Governance, Leadership and Management**

### 6.1 State the Vision and Mission of the institution

- Regular prayer, (Assembly), Havan, Thought of the day is in practice
- To enhance spiritual knowledge among students for self discipline, self control.
- To acquaint with the Principles of Arya Samaj and Dayanand Saraswati,
- Provide value education to students which will help in good character building.
- To provide education to minority and backward class students and cater to their needs. And give message to the society on gender bias.
- Provide safe environment to girls.
- Various spiritual event like Rishi Bodhotsava Diwas, Shraavaniparva, Ved Prachar Saptah, Spiritual discourses organised.

### 6.2 Does the Institution has a management Information System

- Yes MIS exists in the institution in the following ways.
- 1) Administrative Procedure - Annual Audit is undertaken by the appointed CA Management members on committee is formed who monitor the audit process.
  - 2) Student Admission – Admission Committee is formed comprising Principal, management members and teachers. Management tracks admission process. Cut off marks according to the type of stream is decided. Caste wise quota and management quota for admission process is formulated. Facility of fees, funds provided to needy students.
  - 3) Evaluation – Regular Test exam, term exam at college level exists. RTMNU Annual examination pattern exists. Results of these examinations are evaluated and students are made aware for correct measures to be taken for improvement of results. Attendance record maintained which is monitored by the Principal and Management members. Students attendance records are displayed on the notice boards & regular absentees are warned to attend the classes.
  - 4) Library records and office records monitored through annual stock checking & other process.
  - 5) Research Activity – Journal Published, Conferences, Seminars, Research projects, Publications by teachers encouraged and made mandatory.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

Rev

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### 6.3.1 Curriculum Development

- 1) UGC sponsored Career Oriented Programme in Fashion Designing and Functional Hindi Conducted. The curriculum / syllabus was planned by the teachers according to the university norms. These courses help the students to know about new courses for the development of their career. They boost their knowledge & keep them upgraded.
- 2) Motivate skill development.
- 3) Syllabus designed by Board of studies RTMNU committee members, and followed by the affiliated colleges.

### 6.3.2 Teaching and Learning

- 1) Yearly teaching plan is prepared by the teachers to monitor the completion of syllabus.
- 2) Interactive learning facilities like interaction board provided. Use & LCD & other technical modes used subject related films, documentary shown to students.
- 3) Technical awareness created students motivated to make use of computers for learning & other technical work.
- 4) Lectures arranged where experts are invited for their valuable guidance which are beneficial to students.

### 6.3.3 Examination and Evaluation

- 1) Ist term, IInd Term, (college level) examination pattern occurs in the college. These examinations are compulsory, which make the students aware about their progress and rectify their mistakes and plan for the future examination.
- 2) Annual examination (RTMNU) pattern followed subject wise class tests taken results of all examinations prepared and analysed.

### 6.3.4 Research and Development

- 1) Minor Research Projects by faculties ongoing and some completed.
- 2) Literary voices, Vishleshaka, Kala Drishti, ISBN Journals published.
- 3) Books, paper published in journals and proceedings.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1) Learning sources, books and journal, magazine available in the library. Competition, exhibition display of books activity undertaken by the library.
- 2) Use of ICT in lectures through interactive board LCD project habit developed smart class rooms provided.
- 3) Well equipped computer labs exist. Students make use of LCD, computers & latest softwares.
- 4) Well equipped Home Economics & Fashion Designing, Lab with Computerised machine, modular kitchen exist.

### 6.3.6 Human Resource Management

- 1) Good work is recognized and appreciated.
- 2) Self appraisal for teachers, confidential report of teachers and students evaluation by teachers is in place.

### 6.3.7 Faculty and Staff recruitment

- 1) Permanent fully qualified staff exists.
- 2) Fully qualified staff recruited as per UGC, RTMNU norms on contract basis appointed.
- 3) Qualified faculty as per RTMNU norms on contract basis appointed.

### 6.3.8 Industry Interaction / Collaboration

To enhance skill development. Industry interaction / collaboration. Industrial visits organised for the students at small scale industries, food industry, clothes industry. Students are briefed with the production, packing, marketing, financial sections of these industries. This is helpful to them, if they plan in future for industry setup, or starting a business. Which will increase the workforce of nation.

### 6.3.9 Admission of Students

Admission is conducted strictly on merit basis for 1st year in any stream.

50% quota reserved for minorities and management.

Admission Committee formed.

Preadmission counselling done.

Chairperson decides cut of marks

6.4 Welfare schemes for

Teaching	
Non teaching	Group Insurance
Students	Group Insurance

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Administrative	Yes	CA	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association



#### 6.12 Activities and support from the Parent – Teacher Association

- 1) Parent Teacher interaction through meetings for providing information about their words.
- 2) Parents participates in academic and cultural events.

#### 6.13 Development programmes for support staff

Development programs for support staff. Computer training provided for their upgradation.

- 1) Computer literacy and training programmes organised for support staff.
- 2) Encouraged to attend relevant conferences and programmes.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Environment studies & Awareness program of one year duration held in college.
- 2) Active participation in plantation drive and Swacchta Abhiyaan.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 1) Field visits are increased .
- 2) Practical knowledge is emphasised.
- 3) Measurers are adopted for girls safety
- 4) More Bonds with society.
- 5) To improve working knowledge of students field visits are organised.
- 6) Practical knowledge is emphasized.
- 7) More interactive programs are organised to improve bonds with society.
- 8) Transactional Innovations
- 9) National Conferences / Seminars / Workshops
- 10) Vocational Courses
- 11) Career Oriented programmes
- 12) Resource and Reference material

### Annexure – II

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1) Meeting
- 2) Academic Calendar
- 3) Teaching Plan
- 4) 7 Day Orientation Program
- 5) Remedial Classes
- 6) Bridge Courses

### **Annexure - III**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) Remedial coaching for weak students.
- 2) Rooting values and culture through regular havan.
- 3) National Services Scheme
- 4) Population Education
- 5) Grievance Cell
- 6) Womens Cell
- 7) Anti Ragging Cell
- 8) Health Cell
- 9) Career Counselling Cell

7.4 Contribution to environmental awareness / protection

- Environmental Awareness programme is run in the college. Guest lectures arranged to improve environmental awareness of students.
- Dance drama & street play on 'Save Environment'

7.5 Whether environmental audit was conducted?      Yes              No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>Swot Analysis</p> <p><b>Strength..</b></p> <ol style="list-style-type: none"><li>1) Location in the heart of the city hence girls are safe.</li><li>2) Value based education is provided</li></ol> <p><b>Weaknesses.</b></p> <ol style="list-style-type: none"><li>1) Problem of grass root poverty &amp; low paying capacity.</li><li>2) Language problems.</li></ol> <p><b>Opportunities</b></p> <ol style="list-style-type: none"><li>1) Have maximum use of ICT.</li><li>2) New PG programmes and add on courses.</li></ol> <p><b>Challenges</b></p> <ol style="list-style-type: none"><li>1) Making each student computer litrate.</li><li>2) Making each student skill communicator before leaving the college.</li></ol>
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**Plans of institution for next year**

<p>Language lab – Basic training in computer will be given to all, Health, toilets, Smart class given.</p> <ol style="list-style-type: none"><li>1) Development of language lab.</li><li>2) Basic training in computer will be provided to all students.</li><li>3) Health awareness programmes and health check up camps like sickle cell and thalassemia held for students.</li></ol>
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Name **Prof. Parineeta Harkare**

*Co-ordinator IQAC*

Dayanand Arya Kanya Mahavidyalaya

Nagpur.

Signature of the Coordinator, IQAC

Name **Dr. Vandana Khushalani**

Principal

Dayanand Arya Kanya Mahavidyalaya

Nagpur.

Signature of the Chairperson, IQAC

**Annexure – I**  
**Annual Academic Calendar Teaching Plan**

Subject wise teaching plan is prepared for two sessions and implemented.

[Session I 15/6/15 – 30/11/15 session I ] 1/12/15 – 14/03/16

Completion of course according to teaching plan for the session monitored.

Remedial Teaching and Intensive teaching classes incorporated in teaching plan.

Attendance Registers maintained and

Feedback form filled and collected at and of second session.

### **Annual Academic Calendar 2015 – 16**

#### **First Session**

June	15/6/2015 22/6/2015	TO	First begins with welcome Hawan for students orientation classes for first year students.
July	11/7/2015		World Population Day
August	01/08/2015 12/08/2015 15/08/2015		Lokmanya Tilak Death Anniversary Dr. Rangnathan Birth Anniversary Independence Day Celebration
September	05/09/2015 14/09/2015 30/09/2015		Ved Prachar Saptah Hindi Diwas NSS Day D. Laxminarayan Day
October	02/10/2015 19/10/2016 to 31/10/2015		Mahatma Gandhi Jayanti  First Sessional Exam

#### **Second Session**

December	01/12/2015 19/12/2015		College reopens for second session  Physical Test Exam
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	21/12/2015 to 26/12/2016 23/12/2015	Annual Sports Programme  Shraddhanand Balidaan Diwas
January	04/01/2016 to 13/01/2016 26/01/2016	Intercollegiate competition Music, Debate, Quiz, students day & gathering  Republic Day celebration
February	18/02/2016 to 29/02/2016	Second session Exam
March	08/03/2016  09/03/2016  12/03/2016	International Womans Day  Rishibhodhotsav Parv  Farewell  RTM Nagpur University  Summer Exams

**\*Annexure – II\***

- 1) **Transactional Innovations** :- Seminars, Workshops, group discussions, Power point presentations and project based learning methods were implemented especially in Fashion

Designing and BCCA programme. These innovative methods in teaching learning help the students to widen their knowledge levels and are prepared to face the modern technological world.

- 2) **National Conferences / Seminars / Workshops** :- Proposals on topics which can upgrade the knowledge of faculty and students are sent. The Conference and Seminars are sponsored by UGC and are of National Level. National level resource persons and participants are invited for interaction and share their views on the related topics conference proceedings are monitored and published.
- 3) **Vocational Courses** :- For skill development and employment various vocational courses in Handicrafts, knitting, food presentation Basics of computer and TALLY etc were organised. Trained trainers are invited for conducting the courses which particularly help in the enhancement of the students practical knowledge and make them capable for employment.
- 4) **Career Oriented programmes** :- University grants commission sponsored career oriented programmes in Functional Hindi and Fashion Designing were also conducted. These courses equips the student with additional certificate which are useful to them in future.
- 5) **Resource and Reference material** :- Printed resource material, reference material are provided audio visual teaching aids like OHPs, Power Point Presentation, CDS, Slides and cassettes were used (Music, BCCA, Commerce, Home Economics department).
- 6) **Guest lectures** :- Renowned subject experts resource persons are invited and guest lectures are arranged. Interdisciplinary sharing of the knowledge is the need of the hour hence many times experts of other streams are also invited with knowledge for the enhancement of the students knowledge.
- 7) **Career counselling Cell** :- Held programmes with the help of actual recruitment people so as to indivate and inform the students about the latest job opportunities.
- 8) **Visits organised** :- Educational tours, industrial visits were organized. Home Economics organised Flower Show visits for face to face and live information about flowers and flower arrangement Commerce, economics subject arranged industrial visits to make the students aware about production & marketing units of the industry. Political Science department had arranged Vidhan Bhavan visit to give the knowledge about functioning & pattern of Vidhan Bhavan.

**\*Annexure – III\***



- 1) **Meeting** :- Regular meetings are held and outcomes of meetings analysed by committee members.
- 2) **Academic Calender** :- Academic Calendar planned and implemented during 2014-15 session.
- 3) **Teaching Plan** :- Session wise teaching plan prepared and implemented.
- 4) **7 Day Orientation Program** :- Orientation Program for freshers implemented to acquaint students with subjects.
- 5) **Remedial Classes** :- Remedial Classes for poor and weak students held regularly such as knitting.
- 6) **Bridge Courses** :- Bridge Courses implemented for encouraging self employment.
- 7) **Career Oriented Programs** :- Career Oriented Programs sponsored by UGC implemented Fashion Designing & Functional Hindi.
- 8) **Research Projected** :- Minor Research programs are undertaken by faculty members.
- 9) **Journals** :- 3 Annual, Biannual, ISBN Journals published Literary Voices Vishleshak