The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

1. Details of the Institution

1.1 Name of the Institution

> Dayanand Arya Kanya Mahavidyalaya

1.2 Address Line 1

> Near Janta Hospital

Address Line 2

> Jaripatka

City/Town

> Nagpur

State

> Maharashtra

Pin Code

> 400014

Institution e-mail address

> aryawani.ngp@gmail.com

Contact Nos.

> 0712-2633233/2631353

Name of the Head of the Institution:

> Dr. Vandana Khushalani

Tel. No. with STD Code:

> 0712-2633233 / 2631353

Mobile:

> 9373282064

Name of the IQAC Co-ordinator: Mrs Parineeta Harkare

Mobile: 9765560502

IQAC e-mail address: parineeta.harkare@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**   EC/57/RAR/46 dated 30/11/2011

1.5 Website address: dakmnagpur.edu.in

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+		28/02/2005	5 years
2	2nd Cycle	B	2.70	30/11/11	20/11/16
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   30/06/2004

1.8 **AQAR for the year** *(for example 2010-11)*   2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*
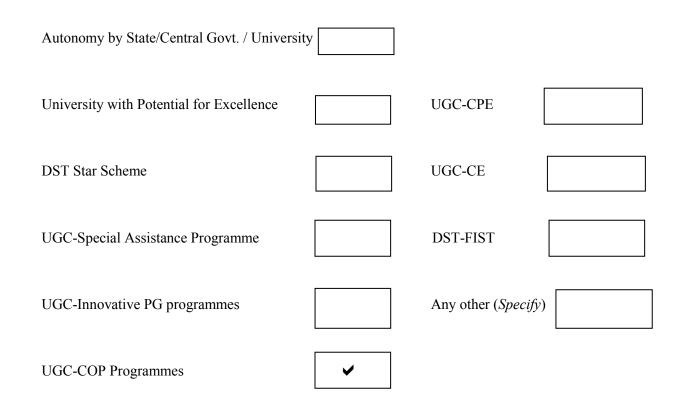
  i.   AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
  iii. AQAR__2011-2012_____ _____02/05/2012_____ (DD/MM/YYYY)
  iv. AQAR__2012-2013_____ _____24/12/2013_____ (DD/MM/YYYY)
  v.   AQAR__2013-2014_____ _____30/04/2014_____ (DD/MM/YYYY)

1.10 Institutional Status

  University   State [✔] Central [ ] Deemed [ ] Private [ ]

  Affiliated College   Yes [✔] No [ ]

  Constituent College   Yes [ ] No [✔]

  Autonomous college of UGC   Yes [ ] No [✔]

  Regulatory Agency approved Institution   Yes [ ] No [✔]

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education [ ]   Men [ ]   Women [✔]

                        Urban [✔]   Rural [ ]   Tribal [ ]

  Financial Status   Grant-in-aid [ ]   UGC 2(f) [✔]   UGC 12B [✔]

                     Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

  Arts [✔]   Science [ ]   Commerce [✔]   Law [ ]   PEI (Phys Edu) [ ]

  TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

  Others   (Specify)   [M.Com, MA]

1.12 Name of the Affiliating University *(for the Colleges)* | RTM Nagpur University |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | |

University with Potential for Excellence | | UGC-CPE | |

DST Star Scheme | | UGC-CE | |

UGC-Special Assistance Programme | | DST-FIST | |

UGC-Innovative PG programmes | | Any other (*Specify*) | |

UGC-COP Programmes | ✔ |

2. IQAC Composition and Activities

2.1 No. of Teachers | 05 |

2.2 No. of Administrative/Technical staff | 01 |

2.3 No. of students | 02 |

2.4 No. of Management representatives | 02 |

2.5 No. of Alumni | 02 |

2. 6 No. of any other stakeholder and

   community representatives | 01 |

2.7 No. of Employers/ Industrialists | Nil |

2.8 No. of other External Experts | 01 |

2.9 Total No. of members

$$\boxed{14}$$

2.10 No. of IQAC meetings held $\boxed{04}$

2.11 No. of meetings with various stakeholders: No.   Faculty

Non-Teaching Staff Students $\boxed{02}$ Alumni $\boxed{02}$ Others $\boxed{\text{Nil}}$

2.12 Has IQAC received any funding from UGC during the year?   Yes $\boxed{✔}$ No $\boxed{}$

If yes, mention the amount $\boxed{\text{3,00,000/-}}$

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. $\boxed{}$ International $\boxed{}$ National $\boxed{}$ State $\boxed{}$ Institution Level $\boxed{}$

(ii) Themes $\boxed{}$

2.14 Significant Activities and contributions made by IQAC

1) Technical Awareness created & used - The college has well equipped computer lab where students make use of computers respective to their courses. Fashion Designing and Home Economics Lab are well equipped where students make use of computerised sewing machine and other gadgets.

2) New teaching learning methods adopted - Teachers make use of ICT for acquainting students with recent learning methods.

3) Experts from various faculties are invited to deliver lectures and share their knowledge and benefit the students.

4) Conferences, Seminars and Workshops are attended by the teachers for updating their knowledge and keeping in touch with current environment.

5) Student progression and placement is regularly monitored by all departments and Alumni Committee.

6) Regular guidance sought from renowned persons from various fields.

7) Books and Journals enhanced.

8) Network, Technical facilities used by teaching staff.

2.15 Plan of Action by IQAC/Outcome

1) Meetings

2) Academic Calendar Chalked

3) Remedial Classes

4) Bridge Courses

5) Minor Research Projects

6) Journals Magazines

7) Certificate COP

8) 7 day orientation

9) Teaching Plan

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) Meeting	Important matters discussed like conducting conferences and preparing & sending proposal in progress.
2) Academic Calendar	New academic calendar planned.
3) Teaching Plan	Teaching plan is prepared for 1st & 2nd session according to the course.
4) 7 Day Orientation Program	For freshers 7 day orientation is given to acquaint them with the subjects.

5) Remedial Classes	Special remedial classes for poor and weak students formulated.
6) Bridge Courses	For encouraging self employment various bridge courses are conducted.
7) Career oriented programmes	UGC sponsored career oriented programme are conducted.
8) Research projects	To promote research culture minor research projects are ongoing
9) Journals	3 Annual ,Biannual ISBN journals are published.

2.16 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate [X]   Any other body [X]

Provide the details of the action taken

> 1) Academic calendar was presented which was passed by the management.
>
> 2) Suggestions of the management regarding improvement of results were taken into consideration.
>
> 3) Suggested to prepare submit proposal for one day conference.

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	-	-	-
UG	03	-	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	02	-	-	-
Others	-	-	-	03
Total	07	-	02	03

Interdisciplinary	04	-	-	-
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	Nil
Annual	03

1.3 Feedback from stakeholders*   Alumni [X]   Parents [X]   Employers [X]   Students [✔]
(On all aspects)

    Mode of feedback   :   Online [X]   Manual [✔]   Co-operating schools (for PEI) [X]

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> 1) A RTMNU University level syllabus is revised.
>
> 2) Board of studies members and Head of the department of various colleges are appointed by university to design & revise the syllabus,
>
> 3) The copy of revised syllabus is sent to the affiliated colleges of the university, this revised syllabus is then followed by respective colleges.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	10	9	-	-

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	Nil	09	Nil	-	-	05	Nil	24	Nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

06	06	05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	16	04
Presented papers	06	16	Nil
Resource Persons	-	04	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Resource and reference material provided – CD , Slides, OHP
- Home assignments
- Group Discussion and Poster presentation.
- ICT Facility and WI-Fi connection for students and teachers

.7   Total No. of actual teaching days
     during this academic year

180

2.8   Examination/ Evaluation Reforms initiated by
       the Institution (for example: Open Book Examination, Bar Coding,
       Double Valuation, Photocopy, Online Multiple Choice Questions)

1) Annual Exam Pattern of RTMNU exist and followed by affiliated colleges ,under which Double Valuation Photocopy and Bar Coding system exist

2) First Term & Second Term college exam conducted

2.9   No. of faculty members involved in curriculum
       restructuring/revision/syllabus development

01		-

       as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
       distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division		
		Distinction %	I %	Pass %
BA	343	21.96	4.33	32.9
B Com	407	14.49	4.71	36.36
BCCA	67	19.4	28.35	55.22
MA (Hin)	14	85.71	100	100
MA (Eco)	04	-	-	75

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1) Regular interaction with staff for maximum use of teaching tools & modules. Teaching plan prepared and implemented

2) Feedback from students regarding new techniques of teaching Implemented.

3) Feedback from staff about on going learning process

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	02
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	Nil	Nil	08
Technical Staff	-	Nil	Nil	04

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> 1) Minor research programmes ongoing.
>
> 2) PhD ongoing
>
> 3) Journals published.
>
> 4) Books published
>
> 5) Conference organised.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	08	06	0	Nil
Outlay in Rs. Lakhs	4,35,000	4,84,000	-	70,000

3.4   Details on research publications

	International	National	Others
Peer Review Journals	04	03	-
Non-Peer Review Journals	Nil	Nil	-
e-Journals	Nil	Nil	-
Conference proceedings	06	56	-

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-

Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. $\boxed{04}$ Chapters in Edited Books $\boxed{02}$

ii) Without ISBN No. $\boxed{\text{Nil}}$

3.8 No. of University Departments receiving funds from

UGC-SAP $\boxed{}$ CAS $\boxed{}$ DST-FIST $\boxed{}$

DPE $\boxed{}$ DBT Scheme/funds $\boxed{}$

3.9 For colleges   Autonomy $\boxed{}$ CPE $\boxed{}$ DBT Star Scheme $\boxed{}$

INSPIRE $\boxed{}$ CE $\boxed{}$ Any Other (specify) $\boxed{}$

3.10 Revenue generated through consultancy $\boxed{\text{Nil}}$

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

$\boxed{03}$

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International $\boxed{\text{Nil}}$ National $\boxed{04}$ Any other $\boxed{\text{Nil}}$

3.14 No. of linkages created during this year $\boxed{\text{Nil}}$

3.15 Total budget for research for current year in lakhs :

From Funding agency $\boxed{\text{Nil}}$ From Management of University/College $\boxed{\text{Nil}}$

Total $\boxed{\text{Nil}}$

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
    who are Ph. D. Guides

04

    and students registered under them

04

3.19 No. of Ph.D. awarded by faculty from the Institution   01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   -   SRF   -   Project Fellows   -   Any other   -

3.21 No. of students Participated in NSS events:

University level   150   State level

National level   International level

3.22 No. of students participated in NCC events?

University level   35   State level   -

National level   02   International level   -

3.23 No. of Awards won in NSS:

University level   -   State level   -

National level   -   International level   -

3.24 No. of Awards won in NCC:

University level   -   State level   -

National level   -   International level   -

3.25 No. of Extension activities organized

University forum   College forum

NCC [   ]   NSS [05]   Any other [   ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

> 1) Swachhata Abhiyan
>
> 2) Mahila Diwas – Family Court

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.67 Acre	Nil	Nil	
Class rooms		Nil	Nil	
Laboratories	03	Nil	-	
Seminar Halls	03	Nil	-	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	
Others	-	-	-	

4.2 Computerization of administration and library

> Computerised office by using Masters Software
> Computerised Library by using Libman Software, Multilingual software , Bar coding of books

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books (2013-14) (2014-15)	5431 5531	101023 121121	100 150	20098 35000	551381 5781	121121 156121
Reference Books	6542 6592	190000 22000	50 56	33000 15000	6592 6648	220000 235000
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	154	10008	04	516	158	10554
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	72	02	-	-	-	-	-	-
Added	-	-	-	-	-	-	-	-
Total	72	02	-	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> 1) Students and teachers provided internet & Computers facility .
>
> 2) Knowledge regarding software imparted and students are trained in use softwares.

4.6 Amount spent on maintenance in lakhs :

i) ICT

1,900

ii) Campus Infrastructure and facilities

Nil

iii) Equipments

18,000

iv) Others

Nil

Total :

37,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1) College library provides Question Bank Facilities ,Books on deposits which is helpful for students to prepare themselves for their.

2) Lecturers arranged on NET, SET & other competitive exams for students information.

5.2 Efforts made by the institution for tracking the progression

Alumni Association exists in the college for tracking student progression

5.3 (a) Total Number of students

Total UG + PG = 922

UG	PG	Ph. D.	Others
774	21	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
Nil	

Women ———

No	%
922	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
356	317	22	152	Nil	922	291	286	16	143	Nil	922

Demand ratio [ ]   Dropout %   5.8

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries   Nil

5.5 No. of students qualified in these examinations

[-]   [-]   [-]   [-]

NET   SET/SLET   GATE   CAT

IAS/IPS etc [-]   State PSC [-]   UPSC [-]   Others [-]

5.6 Details of student counselling and career guidance

> Under Career Guidance Cell Activities 09 programmes were arranged on banking, jewellery making, baking, mural, LIC & other industrial jobs.

No. of students benefitted [150]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil			

5.8 Details of gender sensitization programmes

> Women Cell exists – Under the cell lectures arranged on female foeticide, Pre marriage counselling, gender discrimination.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [55]   National level [01]   International level [-]

No. of students participated in cultural events

State/ University level [02]   National level [-]   International level [-]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [02]   National level [07]   International level [-]

Cultural: State/ University level [16]   National level [Nil]   International level [Nil]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	551	2015576
Financial support from other sources	102	240860
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level ☐   National level ☐   International level ☐

Exhibition: State/ University level ☐   National level ☐   International level ☐

College Level 02

5.12   No. of social initiatives undertaken by the students   01

5.13 Major grievances of students (if any) redressed: 1) Drinking Water 2) Parking   3) Toilet

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> 1)To acquaint with the principles of Arya Samaj and Dayanand Saraswati, regular Prayer, Assembly, Hawan, Thought of the day is in practice
>
> 2) To enhance spiritual knowledge among students various spiritual activities like Rishi Bhodotsav Diwas, Shravani Parv, Ved Prachar Saptaah, Spiritual Discourses organised.
>
> 3) For self discipline, self control provide value based education to students which will help in good character building.
>
> 4) To provide education to minority and backward class students and cater to their needs, and give message to the society on gender bias.
>
> 5) Provide safe environment to girls.

6.2 Does the Institution has a management Information System

1) Administrative procedure – Annual Audit is undertaken by the appointed CA. Management members committee is formed who monitor the audit process.

2) Student Admission - Admission committee is formed comprising principal, management members and teachers. Management tracks admission process. Cut off marks according to the type of stream is decided caste wise quota and management quota for admission process is formulated. Facility of free funds provided to needy students.

3) Evaluation – Regular Test exam, term exam at college Level exists. RTMNU Annual examination pattern exists. Results of these examinations are evaluated and students are made aware for correct measures to be taken for improvement of results. Attendance record maintained which is monitored by the principal and management members. Students attendance records are displayed on the notice boards & regular absentees are informed to attend the classes.

4) Library records and office records monitored through annual stock checking & other process.

5) Research activity : Journal published, conference, seminars, Research projects, publications by teachers encouraged and made mandatory.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1) U.G.C. Sponsored career oriented programme in Fashion Designing and Functional Hindi conducted. The curriculum / syllabus was planned by the teachers . These courses help the students to know about new courses for the development of their career and motivate skill development. They boost their knowledge & keep them upgraded.

2) Syllabus designed by the Board of Studies RTMNU and Committee members and

6.3.2 Teaching and Learning

1) Yearly Teaching plan is prepared by the teachers to monitor the completion of syllabus.

2) Interactive learning facilities like interaction board provided. Use of LCD, other technical modes used subject related films, documentary shown to students.

3) Technical awareness created ,students motivated to make use of computers for

Revise

6.3.3 Examination and Evaluation

1) Ist term, IInd term (college level) examination pattern occurs in the college. These examinations are compulsory, which make the students aware about their progress and rectify their mistakes and plan for the future examination.

2) Subject wise class tests taken. Results of all examinations prepared and analysed.

3) Annual Examination (RTMNU) pattern followed and results monitored

6.3.4 Research and Development

1) Minor Research projects by faculties ongoing and some completed.

2) Literary voices, Vishleshaka, Kala Drishti, ISBN Journals Published.

3) Books, paper, published in journals and proceedings.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1) Learning sources, books and journal, magazine available in the library. Competition, exhibition display of books activity undertaken by the library.

2) Use of ICT that is lectures through interactive board LCD project habit developed smart class rooms provided.

3) Co well equipped computer labs exist. Students make use of LCD, computers & latest softwares.

4) Well equipped physical department with latest instruments exist.

5) Well equipped Home Economics & Fashion Designing lab with computerised machine, modular kitchen exist.

6.3.6 Human Resource Management

1) Good work is recognized and appreciated.

2) Self appraisal for teachers, confidential report for teachers and students evaluation and feedback is in place.

6.3.7 Faculty and Staff recruitment

1) Permanent fully qualified staff exist.

2) Fully qualified staff recruited as per UGC, RTMNU, Maharashtra government norms and minority rules.

3) Qualified faculty as per RTMNU norms on contract basis appointed.

6.3.8 Industry Interaction / Collaboration

To enhance skill development Industrial visits organised for the students at small scale industries, food industry, Readymade Garments industry. Students are briefed with the production, packing, marketing, financial sections of the industry. This is helpful to them, if they plan in future for industry setup, or starting a business which will increase the work force of the nation.

6.3.9 Admission of Students

- Admission is conducted strictly on merit basis for Ist year in any stream 50% quota reserved for minorities and management.

- Admission Committee formed

- Pre admission counselling done.

- Chairperson decides cut of marks.

- Freedom of selection of subjects prior to the marks scored given.

6.4 Welfare schemes for

Teaching	Group Insurance
Non teaching	Group Insurance
Students	01

6.5 Total corpus fund generated | Nil |

6.6 Whether annual financial audit has been done   Yes ✔   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	Yes	CA	Yes	Mgt

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✔   No ☐

For PG Programmes   Yes ✔   No ☐

✔

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

> 1) Alumni Association 'Chhatra Sangh' formed. Time to time meetings are organised and Alumni are invited on various occasions.

6.12 Activities and support from the Parent – Teacher Association

> 1) Parent Teacher interaction through meetings held for providing information about their wards progress and attendance.
>
> 2) Parents attend academic and cultural events organised by college.

6.13 Development programmes for support staff

> 1) Computer literacy and training programmes organised for support staff.
>
> 2) Encouraged to attend relevant conferences and programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> 1) Tree plantation drive undertaken
>
> 2) Rally to create awareness about our eco-system & how to save it organised.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1) Transactional Innovations
>
> 2) National Conferences / Seminars /Workshops
>
> 3) Vocational Courses
>
> 4) Career Oriented programmes
>
> 5) Resource and Reference material
>
> 6) Guest lectures
>
> 7) Career counselling cell
>
> 8) Visits organised

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

1) Meeting

2) Academic Calendar

3) Teaching Plan

4) 7 Day Orientation Program

5) Remedial Classes

6) Bridge Courses

7) Career oriented programmes

8) Research projects

9) Journals

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1) National Services Scheme

2) Population Education

3) Greviance Cell

4) Womens Cell

5) Anti Ragging Cell

6) Health Cell

7) Career Councelling Cell

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7.4 Contribution to environmental awareness / protection

Environmental Awareness programme is run in the college. Guest lectures arranged to improve environmental awareness of students.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Swot Analysis

Strength.

1) Dedicated & Committed teachers and principal.

2) Location in the heart of the city hence girls are safe.

3) Value based education is provided

Weaknesses.

1) Lack of ICT

2) Problem of grass root poverty & low paying capacity.

3) Language problems.

Opportunities

1) Have maximum use of ICT.

2) Now PG programmes and add on courses.

Challenges

1) Making each student computer literate.

2) Making each student skill communicator before leaving the college.

Plans of institution for next year

Language lab – Basic   training in computer will be given to all, Health, toilets, Smart class given.

Rev

1) Development of language lab.

2) Basic training in computer will be provided to all students.

Name Dr. Vandana Khushalani

    Principle,

    Dayanand Arya Kanya Mahavidyalaya

    Jaripatka, Nagpur

    Chairperson, IQAC

Name   Mrs. Parineeta Harkare

    Head, Department of Home Economics

    Coordinator, IQAC

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ANNEXURE i

1) **Transactional Innovations :-** Seminars, workshops, group discussions, power point, presentations and project based learning methods were implemented especially in Fashion Designing and BCCA programme. These innovative methods in teaching learning help the students to widen their knowledge levels and are prepared to face the modern technological world.

2) **National Conferences / Seminars /Workshops :-** Proposals on topics which can upgrade the knowledge of faculty and students are sent. The Conference and Seminars are sponsored by UGC and are of National Level. National level resource persons and participants are invited for interaction and share their views on the related topics conference proceedings are monitored and published.

3) **Vocational Courses :-** For skill development and employment various vocational courses in Handicrafts, knitting, Food presentation Basics of computer and TALLY etc were organised. Trained trainers are invited for conducting the courses which particularly help in the enhancement of the students practical knowledge and make them capable for employment.

4) **Career Oriented programmes :-** University grants commission sponsored career oriented programmes in Functional Hindi and Fashion Designing were also conducted. These courses equips the student with additional certificate which are useful to them in future.

5) **Resource and Reference material :-** Printed resource material, reference material are provided audio visual teaching aids like OHPs, Power Point Presentation, CDS, Slides and cassettes were used (Music, BCCA, Commerce, Home Economics department).

6) **Guest lectures :** Renowned subject experts resource persons are invited and guest lectures are arranged. Interdisciplinary sharing of the knowledge is the need of the hour hence many times experts of other streams are also invited with knowledge for the enhancement of the students knowledge.

7) **Career counselling cell :-** Held programmes with the help of actual recruitment people so as to indivate and inform the students about the latest job opportunities.

8) **Visits organised :-** Educational tours, industrial visits were organised. Home Economics organized Flower Show visits for face to face and live information about flowers and flower arrangement Commerce, economics subject arranged industrial visits to make the students aware about production & marketing units of the industry. Political Science department had arranged Vidhan Bhavan visit to give the knowledge about functioning & pattern of Vidhan Bhavan.

ANNEXURE ii

1) **Meeting :-** Regular meetings are held and outcomes of meetings analysed by committee members.

2) **Academic Calendar :-** Academic Calendar planned and implemented.

3) **Teaching Plan :-** Session wise teaching plan prepared and implemented.

4) **7 Day Orientation Program :-** Orientation Program for freshers implemented to acquaint students   with subjects.

5) **Remedial Classes :-** Remedial Classes for poor and weak students held regularly.

6) **Bridge Courses :-** Bridge Courses implemented for encouraging self employment.

7) **Career Oriented Programs :-** Career Oriented Programs sponsored by UGC implemented.

8) **Research Projected :-** Minor Research programs are undertaken by faculty members.

9) **Journals :-** 3 Annual, Brannual, ISBN journals published.

ANNEXURE iii

The best practices followed in the college under extension activities such as NSS, Population Education.Vidarbha Sahitya Sammelan, Sindhu Yuva Force, NCC, CIRF, as a part of fulfilling social and corporate responsibility.

NSS :- To inculcate qualities of sharing social responsibilities, and creating responsible citizens, NSS unit, and population Education Programme exists in the college under which , Various activities are conducted.

        Seven days and three days camps rallies and educational lectures are organised Population Day is celebrated and various programme are organised.

Grievances Redressal Cell : exists to solve grievances of students, specially regarding drinking water,toilet and parking, book bank facilities. Principle, management members committee members jointly discuss the matters and resolve the problems Womans cell is formed in the college. The aim of which is to create awareness among the students, related to girls and womens problems like gender bias, female foeticide, marital pre marital problems lectures and counselling sessions are arranged for students.

Anti Ragging Cell : Anti Ragging Cell is formed in order to prohibit, discourage and deal with any untoward incidents related to ragging.

Health Cell :- Health related issues are taken care of by the Health Cell many health problems like anaemia, thalesemia, sickle cell, gynee problems, dental health, skin and problems are found in the students especially majority of the students belong minority and backward classes.

        Health check up camps, audio visual lectures are organised. Renowned team of doctors are invited.

Career Counselling Cell is operational with the aim of enlightening the students about career options available after graduation various programs are organised from time to time